# THE IN-DEFINITE ARTS FINANCIAL STATEMENTS

MARCH 31, 2019

Table of Contents

Year ended March 31, 2019

Independent Auditor's Report	Page 1-2
Statement of Financial Position	Page 3
Statement of Operations	Page 4
Statement of Changes in Net Assets	Page 5
Statement of Cash Flow	Page 6
Notes to Financial Statements	Pages 7-11
Schedule 1 - General Fund Expenses	Page 12
Schedule 2 - Jane Cameron Archives Fund Operations	Page 13

# ANDA FRUSESCU PROFESSIONAL CORPORATION CHARTERED PROFESSIONAL ACCOUNTANT

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## INDEPENDENT AUDITOR'S REPORT

To The Board of Director's Members of The In-Definite Arts:

# **Qualified Opinion**

I have audited the financial statements of The Indefinite Arts, which comprise the statement of financial position as at March 31, 2019, and the statements of operations and changes in net assets, Schedule 1-General Fund Expenses, Schedule 2-Jane Cameron Archives Fund Operations, and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of my report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the Society derives revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society.

Therefore, I am not able to determine whether any adjustments might be necessary to cash donations revenues, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2019, current and net assets as at March 31, 2019.

My audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the possible effect of this limitation in scope.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Society in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Management is responsible for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern.

Those Charged with Governance are responsible for overseeing the Society's financial reporting process.

# Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- -Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- -Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- -Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- -Conclude on the appropriateness management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- -Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Calgary, Alberta June 17, 2019

CHARTERED PROFESSIONAL ACCOUNTANT

# THE IN-DEFINITE ARTS STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2019

ASSETS CURRENT Cash and cash equivalents Accounts receivable and accruals Short-term investment Prepaid expenses (Note 4)	General Fund  \$ 107,137	\$ 22,636 	2019 Total  \$ 129,773 80,762 - 9,675 220,210	2018 Total  \$ 202,926 98,353 30,000 15,258 346,537
RESTRICTED GAMING CASH CAPITAL ASSETS (Note 8)	45,122		45,122	68,559
	672,589		672,589	832,386
	\$ 915,285	\$ <u>22.636</u>	\$ 937,921	\$1.247.482
LIABILITIES CURRENT Accounts payable and accrued liabilities Deferred operating revenue (Note 6) Deferred gaming revenue (Note 5) Deferred capital project revenue (Note 7)  Unamortized capital contributions (Note 9)	\$ 65,961	\$ -	\$ 65,959	\$ 73,031
	82,939	-	82,939	83,162
	45,122	-	45,122	68,559
	72,320	-	72,320	76,970
	266,342	-	266,340	301,722
NET ASSET Invested in property and equipment Jane Cameron Archives Fund Reserves (Note 14)	64,109 - (33,636) 30,473 \$ 905,295	32,628 32,628 \$ 32,628	64,109 32,628 (33,636) 63,101 \$ 937,921	30,627 35,935 77,439 144,001 \$1,247,482

Commitments (Note 10)

APPROVED BY THE BOARD:	
	Director
	Director

See accompanying notes to the financial statements.

# THE IN-DEFINITE ARTS STATEMENT OF OPERATIONS FOR THE YEAR ENDED MARCH 31, 2019

OPERATIONAL FUNDING	General <u>Fund</u>	Cameron <u>Fund</u>	<u>2019</u> <u>Total</u>	<u>2018</u> <u>Total</u>
PDD contract Alberta Foundation for the Arts Calgary Arts Development Calgary Foundation Community Facility Program Gaming revenues	\$ 487,379 62,000 20,000 110,000 22,400 14,847 716,626	\$ - - - - - - -	\$ 487,379 62,000 20,000 110,000 22,400 14,847 716,626	\$ 427,379 62,000 - - - 59,104 548,483
Artist fee income Sales revenues Community program revenues Other grants (Note 13) Exhibit revenues Donations Fundraising revenues Interest income Insurance proceeds Amortization of capital contributions	48,520 36,169 55,988 14,107 11,001 89,488 9,216 368 29,210 203,719 497,786	- - - - - - 404 - - 404	48,520 36,169 55,988 14,107 11,001 89,488 9,216 772 29,210 203,719 498,190	42,456 28,608 55,450 45,563 2,587 61,280 15,276 745 
EXPENSES (see schedule 1)	1,211,112		1,211,010	1,001,000
Program cost (see schedule 1) Administrative expenses (see schedule 1) Restructuring costs Facility expenses (see schedule 1) Fundraising expenses Amortization of capital assets Capital planning expenses	465,155 376,027 46,675 64,312 24,124 216,691 99,021	500 211 - 3,000 - - - - - 3.711	465,655 376,238 46,675 67,312 24,124 216,691 99,021	396,423 427,507 61,748 55,896 9,627 210,491
DEFICIT	\$ <u>(77.593)</u>	\$ <u>(3.307)</u>	\$ <u>(80.900)</u>	\$ <u>(160.136)</u>

See accompanying notes to the financial statements.

# THE IN-DEFINITE ARTS STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31, 2019

Property and	<u>equipment</u>	Cameron Fund	Reserves	<u>Total</u>
For the year ended March 31, 2019				
Balance, beginning of year Surplus (Deficit) Purchase of property and equipment Capital contributions Amortization of capital contributions Amortization of property and equipment	\$ 30,627 - 56,894 (10,440) 203,719 (216,691)	\$ 35,935 (3,307) - - - - -	\$ 77,439 (77,593) (56,894) 10,440 (203,719) 216,691	\$ 144,001 (80,900) - - - -
	O (1100	0 22 (20	<b>\$(33.636)</b>	<b>\$</b> 63.101
Balance, end of year	\$ <u>64.109</u>	\$ <u>32.628</u>	\$ <u>(33.030)</u>	φ <u> </u>
Balance, end of year  Property and  For the year ended March 31, 2018		SS2.028_  Cameron Fund	Reserves	<u>Total</u>
Property and				

See accompanying notes to the financial statements

# CASH FLOW STATEMENT

FOR THE YEAR ENDED MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Deficit	\$ (80,900)	\$ (160,136)
Amortization of capital contributions	(203,719)	(201,108)
Amortization of property and equipment Change in accounts receivable	216,691 17,590	210,491 (82,459)
Change in prepaid expenses	5,583	(2,383)
Change in accounts payable and accrued liabilities	(7,071)	32,041
Deferred operating revenues	(223)	72,177
Deferred gaming revenues	(23,437)	(1,485)
Deferred capital project revenue	<u>(4,650)</u>	76,970
	(80.136)	(55.892)
Capital contributions-gaming	10,440_	13,270
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of capital assets	(56,894)	(44,314)
	(56.894)	(44.314)
NET CHANGE IN CASH AND EQUIVALENTS	(126,590)	(86,936)
CASH AND EQUIVALENTS, Beginning of year	301,485	388,421
CASH AND EQUIVALENTS, End of year	\$ <u>174.895</u>	\$ <u>301.485</u>
Cash and cash equivalents consists of:		-
Cash and cash equivalents	\$ 129,773	\$ 202,926
Restricted gaming cash	45,122	68,559
GIC Investments	<u> </u>	30,000
	\$ <u>174.895</u>	\$ <u>301.485</u>

See accompanying notes to the financial statements

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

#### 1. PURPOSES OF SOCIETY

THE IN-DEFINITE ARTS (the Society) is a multimedia visual arts centre which provides creative arts opportunities for artists with disabilities, as well as for the general public. The Society is committed to building a vibrant, cultural community with a rich social fabric and strong disability art scene. The Society was incorporated under the Societies Act in the province of Alberta on April 14, 1975, and is a registered charity under the Income Tax Act.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

The Persons with Developmental Disabilities - Calgary Region Community Board requires that the reports of the Society be prepared on an accrual basis of accounting and this accrual basis has been adopted by the Society. The Society's accounting policies and the standards of its disclosures are in accordance with the recommendations of the Canadian accounting standards for not-for-profit organizations.

# a) Cash and cash equivalent

Cash and cash equivalents includes the general bank account, petty cash, and funds restricted by the AGLC for specifically designated purposes.

### b) Fund Accounting

The Society uses the restricted fund method of accounting for contributions.

The Jane Cameron Archives Fund reports only resources that are to be used for the maintenance of the Jane Cameron Archives Fund.

# c) Revenue Recognition

Where revenue is restricted in its use it is recorded as revenue in the year in which the related expenses are incurred.

The Society is following the deferral method of accounting for contributions.

Contributions restricted to the purchase of capital assets, are deferred and amortized into operations at a rate corresponding with the amortization rate of the related property and equipment.

Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. In kind donations are recorded as revenues only when a charitable tax receipt is issued to the donor.

# d) Capital Assets

Capital Assets are recorded at cost and amortized using the following methods and rates.

Leasehold ImprovementsTerm of leaseStraight lineFurniture and fixture20%Computer equipment30%Office equipment30%

Purchases or donations of equipment will be deemed to be capital if each item has a value in excess of \$1,000.00

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

#### e) Contributed Services

During the year volunteers contributed 710 hours (prior year -966 hours), from a total of 45 volunteers, to assist the Society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

# f) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities at the date of the financial statements and the reported amounts of revenues and expenses for the year.

Actual results could differ from such estimates by material amount.

## g) Measurement of financial instruments

Financial assets measured at cost include cash and accounts receivable.

Financial liabilities measured at cost include accounts payable and accrued liabilities.

## h) Transaction costs

Transactions costs are recognized in the statement of operations in the period incurred.

The financial instruments will be subsequently measured at amortized cost.

The Society is exposed to various risks through its financial instruments.

The exposure to the risks associated with financial instruments that have the potential to affect its operating and financial performance are managed in accordance with the Risk Management Policy.

The objective of the policy is to reduce volatility in cash flow and earnings.

The Board of Directors monitors compliance with risk management policies and reviews risk management policies on an annual basis.

#### i) Management estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure if contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the current period. All estimates are reviewed periodically and adjustments are made to the statement of operations as appropriate in the year they become known.

#### i) Impairment

The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of reduction is recognized as an impairment loss in the statement of operations.

# 3. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments. The exposure to the risks associated with financial instruments that have the potential to affect its operating and financial performance are managed in accordance with the Risk Management Policy. The objective of the policy is to reduce volatility in cash flow and earnings. The Board of Directors monitors compliance with risk management policies and reviews risk management policies on an accrual basis.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

# a) Liquidity risk

Liquidity risk is the risk that The Society will not be able to meet a demand for cash or fund its obligations as they come due. Liquidity requirements are met by preparing and monitoring forecasts of cash flows from operations and maintaining a line of credit.

# b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The Society does not deal in foreign currency.

Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rats.

# c) Changes in risk

There have been no changes in The Society risk exposure from the prior year.

## 4. PREPAID EXPENSES

	<u>2019</u>		<u>2018</u>
Workers' compensation premiums	\$ 3,865	\$	4,877
Property and liability insurance premiums	177		8,881
Nominal value of classroom supplies	-		1,000
Other prepaid expenses	 5,633	_	500
	\$ 9,675	\$	15.258

# 5. DEFERRED GAMING REVENUE

The use of gaming funds is determined by the Alberta Gaming and Liquor Commissions. Payment of facility costs and designated wages are among permitted uses. By action of the Society's Board of Directors, gaming funds are therefore restricted and can be used for permitted costs only.

	<u>2019</u>	<u>2018</u>
Casino fund	\$ <u>45,122</u>	\$ 68,559
	\$ <u>45.122</u>	\$ 68.559

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

6. DEFERRED OPERATING REVENUE			<u>2019</u>	<u>2018</u>
PDD Operations advance Artistic Expressions fees Artists' program fees Membership fees		\$	71,230 10,971 723 15	\$ 71,230 - 11,382 
		<b>\$_</b>	82.939	\$ 83.162
7. DEFERRED CAPITAL PROJECT REVEN	NUE		<u>2019</u>	<u>2018</u>
Calgary Foundation Grant CIP Grant ACA Grant Canada Cultural Spaces Fund		\$	24,941 34,879 12,500	\$ 50,472 - - - 26,498
		\$_	72.320	\$ <u>76.970</u>
8. CAPITAL ASSETS	<u>Cost</u>	Accumulated Amortization	<u>Net</u> 2019	<u>Net</u> 2018
Computer equipment Furniture and fixture Office Equipment Leasehold improvements	\$ 22,326 41,128 38,537 2,130,514 \$2.232,505	\$ 13,448 26,511 9,363 1,510,595 \$1.559.917	\$ 8,878 14,617 29,174 619,919 \$ 672.588	\$ 5,805 5,555 10,063 810,963 \$ 832,386

## 9. UNAMORTIZED CAPITAL CONTRIBUTION

Unamortized capital contribution relate to amounts received for the purchase of capital assets which are currently in use. Changes in unamortized capital contributions are as follow:

	<u>2019</u>	<u>2018</u>
Balance, beginning of year Current year additions Less amounts recognized as revenues in the year	\$ 801,759 10,440 (203,719)	\$ 989,597 13,270 (201,108)
	\$ <u>608,480</u>	\$ <u>801.759</u>

# **10. COMMITMENTS**

Under the terms of a licence of occupation agreement dated October 19, 2007 between the City of Calgary, and The In-Definite Arts, the society is required to maintain a Capital Conservation Fund of \$13,000 per year, from April 1, 2007 to March 31, 2022 (fifteen years). Approved funds expended may be applied to balances then set aside. Excess funds expended in any year may not be carried forward to future years. Any balance of funds remaining at the end of the term will become property of The City of Calgary

	<u>2019</u>	<u>2018</u>
Capital Conservation Fund balance Approved funds expended during the year	\$ 13,000	\$ 13,000
Capital Conservation Fund balance, end of year	\$ <u>13.000</u>	\$13.000

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

#### 11. MANAGEMENT OF CAPITAL

The Society's objective, when managing capital, is to ensure it has adequate cash flow to maintain operations and fund capital projects which meet the Society's short and long-term objectives.

The Society manages its capital structure and makes adjustments due to changes in economic conditions and the risk characteristics of the underlying assets. In order to maintain or adjust the capital structure, the Society may issue debt.

The Society has no externally imposed capital requirements.

#### 12. ECONOMIC DEPENDENCE

The Society's operations are dependent on government funding. The funding received from Persons with Development Disabilities, Calgary Region, and Alberta Foundation For The Arts, accounts for 40.11% (2018-42.67%) of total revenues.

## 13. OTHER GRANTS

During the year, the Society received other operating grants, as outlined below:

	<u>2019</u>	<u>2018</u>
Calgary Arts Development Authority	-	16,625
Alberta Foundation for the Arts	-	5,708
Canada Summer Jobs	6,528	6,978
Canada Council for the Arts	-	5,000
Other Grant	<u>7,579</u>	11,252
Total Other Grants	\$ <u>14.107</u>	\$ <u>45.563</u>

#### 14. RESERVES

The reserves are used for capital renewal, large equipment replacement and continued operations in the event of funding deficiencies from established annual grants.

# 15. ADDITIONAL INFORMATION TO COMPLY WITH THE DISCLOSURE REQUIREMENT OF CHARITABLE FUNDRAISING ACT AND REGULATION:

No amounts (2018-\$nil) were paid as remuneration to a fund raising business.

## **16. CONTINUING OPERATIONS**

The Society requires continued support from funding agencies for continuing operations. During the year the Society didn't generate enough revenues to cover the expenses.

If the revenues will continue to be at the same level, that would create a going concern issue in the future.

## 17. LINE OF CREDIT

The Society has an operating line of credit with ATB Financials to a maximum of \$50,000.

SCHEDULE 1 GENERAL FUND EXPENSES FOR THE YEAR ENDED MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
PROGRAM COSTS		
PDD Direct service wages PDD Service delivery wages Community program wages Program employee benefits	\$ 243,147 99,367 24,427 39,210 406,151	\$ 222,940 63,173 25,636 46,617 358,366
Instruction materials Concession, social and other instruction costs Exhibit supplies Community programs supplies	20,111 9,228 29,004 661 \$465.155_	20,693 8,761 4,939 1,314 \$394,073
ADMINISTRATIVE EXPENSE		
Administration wages Facility wages Administrative employee benefits	\$ 157,992 - - - - - - - - - - - - - - - - - -	\$ 143,118 22,085 <u>16,431</u> 181,634
Office costs Postage and courier Banking and payroll costs Phone, fax and internet Computer software and equipment Employee expenses Board, volunteer and special projects Non-recoverable GST Insurance Accounting and auditing Professional fees Travel costs Marketing and advertising costs	16,931 3,405 9,169 2,011 14,957 5,380 14,119 9,910 10,747 10,450 6,776 49,423 39,831	11,645 4,221 7,618 5,801 19,569 28,732 7,442 7,769 11,053 18,132 18,614 41,964 62,897
Restructuring cost	\$ <u>46,675</u>	\$ <u>61,748</u>
FACILITY EXPENSE		
Rent and utilities Facility maintenance	\$ 28,958 35,354 \$ 64,312	\$ 23,202 29,694 \$ 52.896

See accompanying notes to the financial statements

# 13

# THE IN-DEFINITE ARTS

SCHEDULE 2 JANE CAMERON ARCHIVES FUND OPERATIONS FOR THE YEAR ENDED MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
INCOME		
Interest income	\$ <u>404</u>	\$ <u>6</u>
	404	6
EXPENSES		
Supplies and communications Bank Charges GST Recipient awards Facility costs	204 7 - 500 3,000	318 - 98 2,350 3,000
	3.711	5.766
DEFICIT	\$ <u>(3.307)</u>	\$ <u>(5.760)</u>

See accompanying notes to the financial statements.